Research Ireland Infrastructure 2025 Access Charge Plan Template

Please refer to the call document section 3.5.7 for guidelines on the Access Charge Plan preparation. An Access Charge Plan should be submitted per infrastructure item where multiple items constitute the infrastructure (Max 1 page per infrastructure item).

**How do I submit an access charge plan for Research Ireland approval?**

Once you have completed the Access Charge Plan template for the infrastructure, please submit this as a single document (in MS Word format) to the Infrastructure mailbox: [infrastructure@researchireland.ie](mailto:infrastructure@researchireland.ie).

**Additional Queries**

If you have any queries regarding the access charge plan process, please send them to [infrastructure@researchireland.ie](mailto:infrastructure@researchireland.ie).

**Research Ireland Infrastructure Access Charge Plan Template**

Use the following optional template structure - add or remove line items, years, as required OR where a Research Body proposes using an Access Charge Plan which differs from the template provided. Please include access charge plan details and appropriate justification in 1 page max.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Access Charge Plan Template *(including examples)*** | | | |  |  |  |
| *(add rows or columns, for more years, as required)* | | | |  |  |  |
| **Item Requested** |  | | | | | |
| **Total Cost €** |  | | | | | |
| **Lead Applicant** |  | | | | | |
| **Location (Dept., Centre)** |  | | | | | |
| **Category** | ***Examples of Line Items*** | **2026** | **2027** | **2028** | **2029** | **2030** |
|  |  | € | € | € | € | € |
| Staff | *Technical staff* | €0 | €0 | €0 | €0 | €0 |
| Materials & Consumables | *filters, liquid Nitrogen* | €0 | €0 | €0 | €0 | €0 |
| Maintenance / Service Costs | *following warranty* | €0 | €0 | €0 | €0 | €0 |
| Other Costs | *user training* | €0 | €0 | €0 | €0 | €0 |
|  |  |  |  |  |  |  |
| **Total Gross Operating Costs** |  | **€0** | **€0** | **€0** | **€0** | **€0** |
| Less Exchequer- Funded Costs | *Research Body Core staff, Research Ireland awards, PRTLI awards, Other awards, consumables etc.* | €0 | €0 | €0 | €0 | €0 |
|  |  |  |  |  |  |  |
| **Total Net Cost** |  | **€0** | **€0** | **€0** | **€0** | **€0** |
|  |  |  |  |  |  |  |
| Total Usage Hours |  | 0 | 0 | 0 | 0 | 0 |
| Cost per hour (Academic) |  | €0 | €0 | €0 | €0 | €0 |
|  |  |  |  |  |  |  |
| Annual Charges | *Academic Users* | €0 | €0 | €0 | €0 | €0 |
|  | *Industry Users* | €0 | €0 | €0 | €0 | €0 |
|  | *Other* |  |  |  |  |  |
|  |  | €0 | €0 | €0 | €0 | €0 |
| **Additional Notes** | | | |  |  |  |
|  | | | | | | |